



**POLICE CO-OPERATIVE CREDIT UNION (ST. CHRISTOPHER & NEVIS) LTD.**

**VACANCY: ACCOUNTANT**

THE POLICE CO-OPERATIVE CREDIT UNION (ST. CHRISTOPHER & NEVIS) LIMITED is currently seeking applications from suitably qualified candidates to fill the position of **Accountant**.

We are seeking an Accountant who will be responsible for the preparation of Financial Statements in accordance with International Financial Reporting Standards, overseeing internal controls, setting financial targets, and monitoring cash flow.

The ideal candidate should be a strategic thinker and possess strong analytical skills, excellent communication skills, and strong leadership skills. The accountant will oversee the financial operations and promote revenue growth and financial stability. Ensure compliance with accounting standards, regulations, and policies and maintain good relationships with stakeholders.

**Minimum Required Qualifications and Skills**

- At least a bachelor's degree in accounting from an accredited institution
- Five years experience in a senior accounting position
- Knowledge of the PEARLS monetary system.
- Experience working with external auditors and financial reporting.
- Strong analytical skills
- Proficient in written, oral, and interpersonal communication skills
- Expert knowledge of Microsoft Suite and other analytical tools
- Proficient in various accounting software
- Methodical approach, problem-solving, and result-oriented.
- Demonstrates good judgment and pays attention to details.
- Strong accounting knowledge application.
- Confidential
- Ability to meet deadlines.
- Able to work independently and as a member of a team.
- Experience working in a financial institution would be considered an asset.

**Essential Duties and Responsibilities**

- Develop and implement accounting policies.
- Prepare forecasts and report to management and the Board.

- Preparation of filing with the Financial Services Regulatory Commission (FSRC) and all regulatory bodies.
- Prepare the annual budget.
- Analyze financial performance.
- Manage and minimize risk.
- Oversee all audit and internal control operations.
- Provide updates on key performance indicators of the credit union.
- Prepare monthly management accounts.
- Take responsibility for the delivery of all audit-related functions and schedules to ensure timely completion of audited financial statements.

### **Remuneration**

Salary will be commensurate with qualifications and experience.

Interested, qualified persons should send their cover letter and curriculum vitae, copies of certificates and two (2) reference letters to:

Email: [thesecretary@pccukn.com](mailto:thesecretary@pccukn.com)

**The deadline for receiving all applications is Friday, 17 November 2023. Only short-listed candidates will be contacted.**

